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DCI/IC-74-1702

17 July 1974

MEMORANDUM FOR: Acting Chief, PRD

SUBJECT : Comments on PRD Charter

A. Statement about refinement and development of KIQs (sub paragraph 3 under Product Review) might be more appropriately included under Structural Improvement.

B. Change sub paragraph 5 under Product Improvement as follows:

It should, in concert with the NIOs, develop regular systems to insure that serious divergent..." (The original text implies we can unilaterally develop systems and hand them to the NIOs for implementation. The facts of life dictate otherwise.)

C. The last sub paragraph under Product Improvement (develop propitious working environment, etc.) is unrealistic and a bit presumptuous. We have no such capability or influence to accomplish these objectives. The sub paragraph should be deleted.

D. Under Structural Improvement add a sub paragraph which highlights PRD's role vis-a-vis consumers. Suggest words to the effect:

PRD must insure the development and maintenance of lines of communications between the producers of intelligence and those elements of government which require intelligence support. Further, it should insure the analytical and production efforts of the intelligence community are directed toward the fulfillment of consumer requirements.

[Redacted Signature Box]

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DCI/IC 74-1898

EO/ICS

Al,

Here's the statement of PRD functions, per your request.

To avoid possible misunderstanding, note that this paper attempts to describe as accurately as possible what we are actually doing. If we were asked to draft a paper on what we think we should be doing, we would want to make a few minor changes.

25X1 [redacted] 12/3/74

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3 December 1974

Product Review Division

I. Principal Functions

- a. Conduct a continuing review and special surveys of national intelligence products in order to develop a data base for use in analyses, evaluations, and other special studies.
- b. Evaluate national intelligence products and, as appropriate, recommend changes.
- c. Conduct post-mortems of the Intelligence Community's performance leading up to and during international crises.
- d. Conduct special studies of the Community's performance relative to particular foreign developments (e. g., the Indian nuclear explosion); maintain substantive currency in specific areas for this purpose.
- e. Act as the IC Staff referent for all Community actions related to warning procedures and mechanisms; direct the Community review of the strategic warning process and the development of the Alerting Memorandum process.
- f. Act as the IC Staff referent for all Community actions related to crisis management; develop and coordinate the use of new crisis management procedures (e. g., NOIWON, CONTEXT).
- g. Formulate and gain acceptance of ways to introduce challenge mechanisms into the workings of the intelligence production community.
- h. Continue to develop the concept of the Family of National Products as it applies both to the regular, serial production of finished intelligence, such as the NIB, and to the production of intelligence in times of crisis, such as an Alert Memorandum or a National Situation Summary; encourage the adoption of specific recommendations growing out of this concept.

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- i. Prepare special assessments, evaluations, and studies in support of the work of the NSCIC Working Group and its Intelligence Panel and of the NSCIC Economic Intelligence Committee.
- j. Contribute, as appropriate, to the major DCI papers prepared by the IC Staff, e. g., the Annual Report, NFIP, Congressional presentations, Annual Report to PFIAB, Objectives, Perspectives, KIQs.
- k. Monitor the actions, interests, and work programs of the NIOs and selected USIB committees; provide appropriate direct support to the NIOs and USIB committee chairmen when requested, including support on KIQ/KEP.
- l. Monitor and, as appropriate, coordinate Community programs seeking the development of new analytical methodologies.
- m. Engage in such other staff support activity as may, from time to time, be directed by the D/DCI/IC.

II. Personnel and Principal Responsibilities

Steady-state general (keyed to Part I)

Current Specific

a through m

- Chief, PRD
- PRD management structure and personnel
- Review of all PRD issuances and memoranda
- Monthly product review
- Alerting Memoranda
- Cyprus post-mortem
- Analytical methodology

a through m

- Deputy Chief, PRD
- Strategic warning
- Monthly product review
- NSDM 242
- CRITIC review
- Cyprus post-mortem
- Challenge mechanism

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Steady-state general
(keyed to Part I)

Current Specific

b, c, e, f, k, m

- NOIWON
- CONTEXT
- Strategic warning
- Alerting Memoranda
- NSDM 242
- USIB/IIHC monitor
- USIB/Watch Committee monitor

a, b, c, d, f, h, k, m
SEA/SA referent

- Chief, Area Branch
- Monthly product review
- NIB revision
- National Crisis SITREP
- Cyprus post-mortem
- Support to NIO

a, b, c, d, j, k, m
LA referent

- Monthly product review
- Cyprus post-mortem
- FBIS project
- Support to NIO

a, b, c, d, e, g, j, k, m
SOV/EE referent

- Monthly product review
- Strategic warning
- Alerting Memoranda
- Challenge mechanism
- Intelligence Exercise
- Support to NIO

a, b, d, k, m
FE referent
Acting NE referent

- Monthly product review
- NSDM 248
- Survey of National Intelligence Periodicals
- Support to NIO

a, b, c, l, m
WE referent

- Monthly product review
- Cyprus post-mortem
- Analytical methodology

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Steady-state general
(keyed to Part I)

Current Specific

a, b, d, k, m
Strategic prgms.
referent

- Chief, Topical Branch
- Monthly product review
- Assessment of NIEs
- Support to NIO
- USIB/GMAIC monitor

a, b, d, e, f, k, m
Conventional prgms.
referent

- Monthly product review
- NSDM 242
- Support to NIO

a, b, d, h, i, j, k, m
Economics and energy
referent

- Monthly product review
- Support to NIO
- EIC Exec. Secretary
- EIS Dep. Exec. Secretary

a, b, d, k, m
S&T referent

- Monthly product review
- IGE monitor
- Nuclear proliferation
- USIB/JAEIC monitor
- USIB/STIC monitor

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